Simplification of No Cost Extension (NCE) form

UGA Business Services info. <BUSINESS-SERV-L@LISTSERV.UGA.EDU> on behalf of Chad Cleveland

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To:BUSINESS-SERV-L@LISTSERV.UGA.EDU <BUSINESS-SERV-L@LISTSERV.UGA.EDU>;

This message is being cross posted on various listservs.

Subject: Simplification of No Cost Extension (NCE) form
To: Departmental Administrators
From: Contracts & Grants and Office for Sponsored Programs
Re: No Cost Extension (NCE) form

As part of the Sponsored Projects Administration Business Process Improvement initiative, a simplified No Cost Extension (NCE) form has been created that eliminates or alters sections that cause faculty and departmental support staff the most difficulty. A simple effort reminder statement replaces the 'Personnel and Compliances' section, which assists PIs and Co-PIs with monitoring their effort commitment and reduces confusion on effort during the NCE period. Additionally, the PI and Co-PI financial conflict of interest certifications section has been simplified with a few statements on how to complete the certifications in the eResearch Portal. This eliminates the need for PI/Co-PIs to sign, scan, and email the form to OSP, which is especially helpful if there are multiple PI/Co-PI(s) on the project. The new NCE form is now available for use on the Sponsored Projects Guide website (http://spguide.uga.edu/?outline=no-cost-extension-nce).

This is a first step in a continuing effort toward full functionality of the NCE request via the Portal, which will further reduce administrative burden for faculty and department support staff. In the next 3-6 months the NCE form will cease to exist and the process will become fully automated in the OVPR eResearch Portal for Grants. The Portal will email faculty when their grant is nearing completion, and proactively ask them if they would like to request a No Cost Extension. All faculty will need to provide is the new requested end date and a short justification that Sponsored Programs can supply to the agency when requesting the change.

For more information, contact your OSP representative. If you would like to see more information on this and other current and completed business process improvement initiatives, please click here.